

**Minutes of BADGERS MOUNT NEIGHBOURHOOD PLAN 5th STEERING
GROUP MTG – 18th July 2019 (7.30pm– 9.30pm)**

1. Attendees and Apologies for Absence

Chair - Geoff Dessent (GD) – Neighbourhood Plan Coordinator

Cllr John Grint (JG)., Cllr Tracey McCartney (TM), Cllr Gordon Plumb (GP).

Resident attending and views about topic groups

Zena Belton - Unsure of which group to join, possibly Infrastructure and Community Assets.

Rob Goodwin - Environment group.

Cathy Southwood - Environment group

Richard Rushton - Environment & transport (rail).

Paul Collier explained he is too busy to join a group but will help out where he can!

Apologies – Roger King, Simon Taylor (SDC) , Cllr Alistair Dunlop

2. Progress on NP Newsletter Distribution

This was well in hand and Cllr Lake has had some very helpful conversations with residents.

3. Progress on residents Engagement

Progressing well. Councillors knocking on doors to speak to residents in association with the NP Newsletter. See (2) above.

4. Topic Groups

Residents were encouraged to join topic groups. The following sets out the views expressed as regards initial membership

Topic Group 1	Topic Group 2	Topic Group 3	Topic Group 4
Housing and Development	Environment and Local Economy	Character and Heritage	Infrastructure and Community Assets
Chair ?	Chair ?	Chair ?	Chair ?
Roger King		Simon Lake*	John Grint*
Gordon Plumb*	Gordon Plumb*	Roger King	Tracey McCartney*
	Tracey McCartney*		
	Rob Goodwin		
	Cathy Southwood		Zena Belton (likely)
	Richard Rushton		Richard Rushton

*Parish Councillor

Note – for maximum community engagement the aim is for each of the topic groups to be chaired by a non-Councillor resident, and all the chairs will be on the Steering Group.

5. Stakeholder engagement

The list of stakeholders was reviewed and suggestions were to expand this to include:

- NHS
- Bus Operators
- Landowners
- Mobile phone providers

It was agreed the stakeholder list should be listed on the website

6. Housing Needs Survey

GD explained that SDC had agreed to help with a housing need needs survey but that this could also be put into the proposed household survey. GD to explore best options.

7. Planning for open meeting on 4th October 2019

It was agreed that it would be useful to hold the visioning session on 5th September – switching the Council meeting to 19th September. (The clerk was unable to be present on 19th but TM agreed to take the minutes). This visioning meeting would be an ideal preparation for the 4th October open meeting.

8. Assessment of bids from consultants

The 3 responses were discussed. The Councillors not present – Simon Lake and Alistair Dunlop had both indicated a preference for O'Neill-Homer.

Councillors present unanimously voted for O'Neill-Homer as they were seen to meet the brief better and deliver the best value for money.

It was agreed O'Neill-Homer should be commissioned to support the Badgers Mount Neighbourhood Plan.

Action: Clerk to commission O'Neill-Homer.

9. Budget

9.1 Immediate Calls on Budget – the first call on the budget will be the NP coordinators pay -this will be paid from the PC along with the clerks pay and then reimbursed every 6 months from the NP budget.

9.2 Application for Locality Grant - this is in hand and the Locality team will take a view on the initial £9k bid on 24th July. – a further bid is envisaged as regards the in-depth work on the allocated sites.

10. Next Steps

The next meeting of the NPSG will be on 15 August at which:

- The NPSG would take stock of progress
- Consider what was needed in preparing for the Sept 5th Visioning session
- Consider what preparation was needed for the open meeting on 4th October

Geoff Dessent (Neighbourhood Plan Coordinator)..... 23rd July 2019