

**Minutes of BADGERS MOUNT NEIGHBOURHOOD PLAN 3rd STEERING
GROUP MTG – 16th May 2019 (9pm– 10pm)**

1. Attendees and Apologies for Absence

Chair - Geoff Dessent (Clerk and NP Coordinator) -in Cllr Dunlop's absence

Cllr John Grint (JG)., Cllr Tracey McCartney (TM), Cllr Simon Lake (SL), Cllr Gordon Plumb (GP).

Two residents (Roger King, Arthur Evans)

Apologies – Cllr Alistair Dunlop (AD)

2. Confirmation of Chairman

The Parish Council meeting unanimously agreed to confirm Cllr Dunlop as Chairman and Cllr Lake was nominated by JG and seconded by TM as Vice Chairman

3. Proposals for Co-option to the NP Steering Group

JG nominated and GP seconded that Roger King be asked to join the NPSG. Roger was delighted to join the NPSG.

4. Feedback from meeting with SDC

GD, JG and GP met with Simon Taylor and a colleague from SDC. SDC very much welcomed a close working relationship and Simon Taylor agreed to attend future steering group meeting from June onwards (as he was on leave for the May meeting). It was also agreed that there should be quarterly meetings at SDC to review progress. SDC also welcomed the detailed roadmap and felt the timetable was achievable and linked well with the timing of the Local Plan.

The rationale for the NP was discussed, as was the detail of the two allocated sites in the Parish. SDC also suggested that if a housing needs assessment was to be done SDC might well be able to facilitate this as they had a programme of work in this area. SDC have since forwarded the contact details.

SDC also explained that they could help with maps including the policy for the NP.

SDC updated on the Local Plan, but explained that this was now moving very much at the examiners behest but that they did not expect the housing allocations of sites to change significantly. And pointed out that this included mixed sites.

SDC confirmed that the new Portfolio holder (when appointed following May election) would be asked to confirm Badgers Mount as a designated Neighbourhood Area and this would be formally endorsed by the Planning Policy Committee in June, SDC would then confirm this in writing. SDC expected this to be a formality.

5. Budget

5.1 2019/20 budget – it was agreed that an initial allocation of £10,000 from the Parish Council funds would be made to the Neighbourhood Plan account, Auditors had been made aware of £20k being initially earmarked for the Neighbourhood Plan work.

5.2 Immediate Calls on Budget – the first call on the budget will be the NP coordinators pay -this will be paid from the PC along with the clerks pay and then reimbursed every 6 months from the NP budget.

5.3 Application for Locality Grant - provided there was no delay in Neighbourhood Area designation and the consultants could be brought on board quickly, GD would seek to apply for the £9k Locality Grant for 2019/20 in July.

5.4 Engagement of consultants

GD agreed to draft a specification and circulate this for comment before inviting bids from the 3 organizations already selected to bid for the work of supporting the development of the NP.

6. Next Steps

The production of the draft specification for the consultants for agreement.