

**Minutes of BADGERS MOUNT NEIGHBOURHOOD PLAN 10th STEERING
GROUP (NPSG) MTG – 19th December 2019 (7.45pm– 10.45pm)**

Attendees and Apologies for Absence

Chair – Cllr Alistair Dunlop (AD)

Geoff Dessent (GD) – Neighbourhood Plan Coordinator., Cllr John Grint (JG) Cllr Simon Lake (SL), Cllr Gordon Plumb (GP). Cllr Tracey McCartney (TMC), Catherine Southwood (CS) Roger King (RK)

Apologies – Simon Taylor Zena Belton

The minutes of the 9th Neighbourhood Steering Group were agreed and signed and have been placed on the website.

1. Topic Groups

A great deal of work has been done with useful reports from all groups. The housing and development group and character and heritage group reports were ready to go to O'Neill-Homer for their comments. The reports from the Community and Infrastructure and Environment and Local Economy groups will be sent when electronic copies are received.

Action GD: The detailed papers will be sent to the consultants O'Neill-homer for their comments.

2. Progress on Residents' Engagement

The final version of the flyer was agreed and this will be produced by Cllr Plumb in early January. Distribution and door-knocking across the Parish will take place from mid January in preparation for the 30th January open meeting,. Allocation of houses were agreed for door-knocking/delivery of flyers. The aim is to have a round 50 residents attend on 30th January.

The NP coordinator agreed to set out a list of talking points for the various doorstep conversations.

3. Progress on Stakeholder Engagement

- Conways – meeting now arranged for 9th January by RK.
- Polhill – SL will make a further visit.
- Further work – it will be important to pick off the next set of key stakeholders in the coming months -in particular with Kent CC – **Action GD** to engage with Cllr Chard generally and specifically on advice on the next steps in examining the options for road safety on the A224 eg new pedestrian crossings on the A224 through the village.

4. Habitat Study report

There were a number of concerns about the Habitat report, namely that:

- needs clearer maps - the colours used are too similar and have caused some confusion when printing them out
- clearer legends on the maps - again there has been some confusion
- comprehensive glossary of terms - there are currently gaps
- the addition of missing map 2 ?
- a clear understanding of animal movements and the concerns around this
- a clear concluding statement about what this all means for the Parish in particular in managing the areas of woodland going forward (where the Parish has the chance to acquire this and consider in future management either directly or through some third-party trust arrangement)

5. Planning for the Open meeting On 30th January 2020

It was agreed that, the format would be as follows:

- Opening presentation on the story so far and the Neighbourhood Plan objectives and timeline given by AD
- Split into the four topic groups for discussion and resident input
- Feedback from the Topic group
- Summing up of the inputs and the way forward and next steps – this should include an update on the Sevenoaks Local Plan
- TMC kindly agreed to manage the refreshments.

6. Budget

It was agreed that as there were a number of comments and a need for a revised Habitat report to be issued, then payment would not be made until this revised report had been produced – this has been requested a week before the |next NP steering group meeting on 16 January 2020.

No payments were therefore agreed at his meeting, but it was noted that the Neighbourhood Plan's share of the further reclaimed VAT recently received was £180.

7. Next Steps

Next meeting on 16 January 2020.- it was agreed that this was important and that in order to ensure all was properly in hand for the NP open meeting on 30 January, there would also be a formal update discussion on this at the Council meeting on 2nd January 2020.

Neighbourhood Plan Coordinator23rd December 2019 .