

Minutes of the Council Meeting to be held on Thursday 7th of July 2022 in Badgers Mount Memorial Hall at **7.30 pm**

Meeting Started:

1. **APOLOGIES FOR ABSENCE:** Cllr McCartney. Cllr Lake was present via a virtual media platform which does not constitute attendance as recognised by the Local Government Act 1972.
2. **APPROVAL OF MINUTES:** Minutes of the of the Parish Council Meeting held on June 10th, 2022, and the Planning & Roads Committee Meeting held on June 16th, 2022 approved and signed
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS:** Item 10.1. Druids Oak planning application – Cllr Dunlop is in the directly neighbouring property. The Chair decided that he could be present however, could not comment on the proceedings.
4. **PUBLIC SESSION:** Including items emailed to the Clerk in advance of the meeting (up to 15 minutes).
 - 4.1. Emails and messages about the construction going on in land opposite Parish Field.. No planning application has yet been made. The Parish Council will be keeping an eye on the developments.
5. **DISTRICT AND COUNTY COUNCILLORS REPORT**
 - 5.1. Sevenoaks Local Plan –The DC informed the meeting that there has been a revised timetable for the release of the Local Plan & it will not be completed mid-2024. Plan is progressing in stages. Sites for building are not being considered in the Green Belt, so no sites in Badgers Mount. By the end of the year, they would decide if the brown sites can be used for builds.
6. **FINANCE AND STAFFING**
 - 6.1. Approve Accounts for Payments – Approved. Proposed by Cllr Plumb & seconded by Cllr Dunlop
 - 6.2. Approval for end of June Bank Reconciliations - Approved
 - 6.3. Renewal of Bank online payments - Outstanding
 - 6.4. AGAR & Annual Return – Submitted to PKF Littlejohn on June 28th, 2022 and Notice of Public Rights announced till August 2nd, 2022
 - 6.5. Personnel Committee
 - 6.5.1. Update on Lengths man Contract – The Personnel Committee held a meeting the previous Wednesday and discussed the Contract. Cllr Grint & Cllr McCartney will meet Arthur to take this forward on July 12th
 - 6.5.2. TaxAssist – Contract between BMPC & TaxAssist to be drawn and agreed for payment of Clerk’s salary
7. **CHAIRMAN’S REPORT** – nothing to report
8. **CLERKS REPORTS**
 - 8.1. KCC’s responses to the Highway Improvement Plan- To be discussed in further detail at the next available meeting to find alternate sources of funding and way forward.
 - 8.2. CIL Funding Request from the next CIL Spending Board – The Council would try to evaluate if a CIL funding request could be made to fund some of the road improvements. A study would be conducted to find the relevant data to prepare the case for the same.
 - 8.3. Planters’ maintenance update from Polhill - Discussions with the owners of Polhill are ongoing. They have informed that they are currently facing manpower shortages and therefore cannot provide people to water & maintain the Planters. However, they would be open to providing plants and other material related to planting
 - 8.4. Road safety on un-adopted roads- Cllr Dunlop to lead the discussion on the wider issue of Unadopted Roads and evaluate various options.
 - 8.5. Winners of the Photography competition – Councillors have all submitted their nominations. The winners will be announced via email as well as the website. Clerk to get in touch with the winners
 - 8.6. Kent Pharmaceutical Needs Assessment – Public consultation. Clerk to circulate the link to Councillors
9. **AMENITIES/PROJECTS**

- 9.1. Unadopted Roads – Various options to be considered- should the PC own or set up a separate company. Cllr Dunlop to make a presentation on the pros & cons in September. All comments to be sent to Cllr Dunlop.
 - 9.2. 7 Hotel Diner converting to office complex – District Council housed some homeless people in the Diner. Last Friday 1st of July there was an incident which could be considered unsafe for the resident there. Cllr Lake to investigate further into this and find more information
10. PLANNING
- 10.1. SE/22/01485/FUL – Druids Oak, Milton Avenue – Demolition of existing dwelling and construction of new detached 4-bedroom dwelling with basement. Formation on new vehicular access. Deadline- 15th July. Objection- Out of scale from the surrounding, out of keeping with neighbouring properties. Concerns over issues of overlooking other properties.
 - 10.2. SE/22/01448/HOUSE- 2 Shacklands Cottages, Shacklands Road, Shoreham – Erection of Outbuilding. Decking. Deadline 11th July. No objection

Meeting ended: 2110

Dates of next meetings

21st July 2022, Thursday – Planning & Roads Sub-committee Meeting (if required)

1st September 2022, Thursday – Full Council Meeting