

Montclare, OrpingtonBypass, Badgers Mount TN14 7AG

Clerk : Sejuti Roy

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Minutes of the **Annual Meeting** of Badgers Mount Parish Council - Wednesday 4th May 2022 in Badgers Mount Memorial Hall at **7.30 pm**

Meeting Opened : 1935

1. **Cllr Grint was elected Chair of Badgers Mount Parish Council.** Cllr Dunlop proposed Cllr Grint to continue as the chairman for the year 2022-23. Seconded by Cllr Tracey McCartney. The declaration of acceptance was read and signed.
2. **Cllr Plumb was elected Vice-Chair of Badgers Mount Parish Council.** Declaration of acceptance of Office read and signed.
3. APOLOGIES OF ABSENCE: None
4. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS: To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct - None
5. APPROVAL OF MINUTES: Minutes of the meeting held on April 7th, 2022 approved.
6. Committee Structures reviewed and members re-appointed as follows
 - 6.1. Finance Committee – Cllr Grint and Cllr Plumb
 - 6.2. Neighbourhood Plan Steering Group – Chair-Cllr Dunlop. Members to be reviewed when the Committee resumes its work
 - 6.3. Personnel Committee – Cllr Grint, Cllr Lake and Cllr McCartney
 - 6.4. Amenities committee – Cllr Plumb and Cllr McCartney
 - 6.5. Planning Committee – Cllr Plumb to remain as Chair
 - 6.6. Local Business Committee & Woodlands – Cllr Lake
 - 6.7. CPRE – Council for protection of Rural England – Cllr Lake
 - 6.8. Liaison for Unadopted Roads
 - 6.9. Representation to SDC & KCC – Cllr Grint
 - 6.10. Terms of reference – to remain the same

7. Standing Orders for Badgers Mount Parish Council to remain the same, however should be reviewed within the next 3 months
8. Financial Regulations for Badgers Mount Parish Council to remain the same, but reviewed within the next 3 months
9. Internal Auditor appointed – Appointed Barry Page for Internal Audit. Internal audit date set for Wednesday 18th May
10. Council Asset Register – Noted & updated
11. Noted Subscription to other Bodies – KALC, SLCC, CPRE. Investigate subscription of Kent Downs AONB, Woodlands Trust, Rural England, KCPFA
12. Noted: Mandates for Direct Debits and Standing Orders are currently limited to CPRE and ICO
13. Noted: Council Insurance Policy and discuss alterations – Current Insurance is due to renewal in August/Sept.
14. PUBLIC SESSION: Including items emailed to the Clerk in advance of the meeting (up to 15 mins) –

Email received from Resident about Fly tipping. Residents to communicate to Parish Clerk with photographic evidence and exact location so that it can be reported. To be communicated to Residents in the next Newsletter

15. Annual Parish Meeting – Date of the Annual Parish Meeting set for 19th of May at 1930 hours. Set of Annual Accounts to be presented to the attendees. Raise a toast to HM the Queen for the Platinum Jubilee. Light refreshments to be served.
16. Neighbourhood Plan and way forward – Noted and to be carried forward to a future meeting till there is a useful discussion with SDC on their Local Plan. It was noted that the SDC Local Plan was taking longer than expected and the timeline for publication was hoped to be done before election next year (May 2023), but it will now be after the election. It was noted that Tonbridge & Malling are thought to have stalled their Local Plan but Tunbridge Wells have had their plan approved.
17. FINANCE AND STAFFING
 - 17.1. Accounts for payment - Approved
 - 17.2. Approval of end of March & April Bank Reconciliations – March reconciliations have been completed and signed
 - 17.3. Clerks probationary review has been completed and it has been confirmed. PAYe will have to be done, plus pension will have to be investigated. Pension Regulator will need to be informed. Personnel Committee to find solutions and put forward their recommendations.

18. PLANNING

18.1. Applications

18.1.1. SE/22/00963/FUL – Polhill Garden Centre – Removal of two storage containers and open-sided canopy and erection of Glasshouse – The Parish Council objects to the Planning permission on the grounds that it may adversely affect AONB. Case officer -Louise Cane

18.1.2. SE/22/00983/LDCPR – 8 Crest Close – Single storey rear extension and conversion of existing garage. The Council has no objection to this

18.2. Appeals

18.2.1. SE/21/104242/OUT – Land East of Perran Charles Road – Written representation. The Council will keep following the developments

18.2.2. Land west of the roundabout, Old London Road, Badgers Mount – Hearing. The Council will keep following the developments

19. Dates of next meetings

19th May Thursday - Annual Parish Meeting

10th June 2022 – Full Council Meeting

Meeting Closed: 10:30 pm