

BADGERS MOUNT PARISH COUNCIL

Minutes of a meeting held on **Thursday 3rd June at 7.30pm** at Badgers Mount Memorial Hall.

Present: Cllr Grint, Cllr Plumb, Cllr Dunlop, Cllr Lake.

In attendance: Zoe Brookman (Clerk).

1. **APOLGIES FOR ABSENCE**

Cllr McCartney

2. **APPROVAL OF MINUTES**

Minutes of the meeting held on Friday 7th May 2021 were approved to be signed as a true record. Proposed Cllr Plumb. Seconded Cllr Dunlop.

3. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

None

4. **PUBLIC SESSION**

Nothing to report.

5. **DISTRICT AND COUNTY COUNCILLORS REPORTS**

Cllr Grint reported that the annual District Council meeting took place on 25th May. The Chairman and Vice Chairman were appointed. Cllr Diane Esler was appointed as Chairman and Cllr Avril Hunter was appointed as Vice-Chairman. The meeting was held at the STAG Theatre and social distancing was adhered to. The Committee roles were also decided and mostly remain unchanged. Cllr Grint reported this his duties as District Councillor remain the same.

6. **FINANCE AND STAFFING**

6.1 Accounts approved for payment as prepared and attached to these minutes. Proposed Cllr Dunlop, Seconded Cllr Lake.

6.2 End of May bank reconciliations were produced by Cllr Plumb and signed off by the Chairman.

6.3 Cllr Plumb reported that he has retrieved the Finance folder from the clerk since the last meeting. Some invoices needed for the audit are missing from the file and the clerk is going to search for these ahead of the internal audit taking place.

6.4 It was noted that the Internal Audit will be taking place on 24th June, the AGAR forms have been completed.

7. **CHAIRMAN'S REPORT**

Nothing to report.

8. **CLERK REPORTS**

An email has been received from a resident with concerns regarding the removal of the post box by Halstead Shop. It has been confirmed that a replacement will be installed imminently.

It was noted that the email system is currently inaccessible. The clerk is to investigate.

9. PLANNING

9.1 Planning Applications

There were no planning applications to discuss.

9.2 Planning appeals and correspondence

a. Works at Wheatsheaf Hill

It was noted that Bromley Enforcement are awaiting on the figures and report back from the Environmental Agency following on from the recent site visit.

10. AMENITIES/PROJECTS

a. Remembrance Poppies for lampposts

Cllr Lake estimated that 40 Remembrance poppies are needed for the lampposts at the cost of £3.00 each. Resolved to purchase 40 poppies. Proposed Cllr Lake. Seconded Cllr Dunlop.

b. Improvement of corner between Badgers Mount House and Broom Cottage

It was reported that there are several laurels and nettles needed to be cut down to enable the improvement of the corner. Before starting any improvements, the owner of the land needs to be contacted and permission obtained. Resolved to add to future agenda for consideration.

c. External storage for Parish Council Paperwork

Cllr Dunlop reported the findings of his recent investigations into external storage options and proposed that Microsoft would be the most sufficient option.

Resolved to refer this item to the next agenda for consideration when all members are present.

d. Strimming of unadopted road verges

Cllr Plumb advised members that he has obtained 1 quote for the strimming of the unadopted verges, 2 more quotes are to be obtained to be considered at the next meeting.

e. The monitoring list was reviewed, and no changes were reported.

Items for inclusion on the next agenda are;

Covid 19 Procedures at Parish meetings

Summer Newsletter

Footpath across to Polhill Garden Centre.

Dates of next meetings

Planning meeting (if required): Thursday 17th June 2021

Council meeting: Thursday 1st July 2021

Meeting ended: 21:00

Accounts for payment – June 3rd 2021 – Badgers Mount Parish Council

Main Parish Account

Receipts – None

Cheque Number or EP	Amount (£) Gross inc VAT	Payee	Description
180	230.60	Zoe Brookman	Temp clerk May pay
EP	17.82	Arthur Evans	Lengthsman wages 2 hrs
Transfer	528.00	PKF Littlejohn	Audit fee payment

Neighbourhood Plan Account

Receipts - £14120.60

Cheque Number or EP	Amount (£) Gross inc VAT	Payee	Description
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Signed.....Chairman

Date.....