

BADGERS MOUNT PARISH COUNCIL

Minutes of a meeting held on **Friday 7th May at 7.30pm** at Badgers Mount Memorial Hall.

Present: Cllr Grint, Cllr Plumb, Cllr Dunlop, Cllr McCartney, Cllr Lake.

In attendance: Zoe Brookman (Clerk) and 1 parishioner.

1. **ELECTION OF CHAIRMAN 2021/22**

Cllr John Grint was proposed by Cllr.Lake and seconded by Cllr.McCartney.
There were no other nominations so Cllr.Grint was duly elected as Chairman and accepted this office witnessed by the clerk.

2. **ELECTION OF VICE-CHAIRMAN 2021/22**

Cllr Gordon Plumb was proposed by Cllr.Grint and seconded by Cllr.Lake.
There were no other nominations so Cllr. Plumb was duly elected as Vice-Chairman and accepted this office witnessed by the clerk.

3. **APOLGIES FOR ABSENCE**

None

4. **UPDATE REGISTER OF COUNCILLORS INTERESTS**

All Councillors declared no updates required to their register of interest.

5. **APPROVAL OF MINUTES**

Minutes of the meeting held on Thursday 1st April 2021 we approved to be signed as a true record. Proposed Cllr Plumb. Seconded Cllr McCartney.

6. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

Cllr Plumb – Item 13.1 21/01095/FUL – Perran, Charles Road Badgers Mount, TN14 7BB – Neighbour and Friend.

7. **ALLOCATION OF COUNCILLORS RESPONSIBILITIES, APPOINTMENT TO PLANNING COMMITTEE, APPOINTMENT TO ENVIRONMENT AND AMENITIES COMMITTEE AND REPRESENTATION ON EXTERNAL BODIES**

Planning Committee

It was agreed for all councillors to be on the Planning Committee with Cllr Plumb as Chair.

Environment and Amenities Committee.

It was agreed that the members of the Environment and Amenities Committee will be Cllr Plumb and Cllr McCartney.

Neighbourhood Plan Steering Group

It was agreed for all councillors to be on the Neighbourhood steering Group with Cllr Dunlop as Chair.

Finance

It was agreed that the members of the Finance Committee will be Cllr Grint and Cllr Plumb.

KALC

It was agreed that the KALC rep will be Cllr Plumb.

CPRE

It was agreed the CPRE representative will be Cllr Lake

8. PUBLIC SESSION

- Email received from KCC advertising a webinar being held on 11th May on how to re-open businesses safely.
- Email received from qsquare asking when the Local needs survey results will be posted on the website. Clerk to obtain results from Rosemary Selling.

9. DISTRICT AND COUNTY COUNCILLORS REPORTS

Cllr Grint reported that Cllr Nick Chard has been re-elected as Kent County Councillor. Cllr Grint proposed an email of congratulations to be sent to Cllr Chard alongside an invitation for him to provide a written report for the Annual Parish Meeting.

10. FINANCE AND STAFFING

10.1 Accounts approved for payment as prepared and attached to these minutes. Proposed Cllr McCartney, Seconded Cllr Plumb.

10.2 End of April bank reconciliations were produced by Cllr Plumb and signed off by the Chairman.

10.3 Cllr Plumb reported that he has spoken with the Clerk regarding the annual audit.

Cllr Grint reported that there is no certainty that the clerk will be able to return on 20th May and proposed that Zoe Brookman attend the meeting on 20th May either way and for the clerk to start back on reduced duties on his return to begin with Seconded Cllr McCartney.

10.4 Cllr McCartney advised that the new clerk laptop is set up and she will start the agreed annual office 365 subscription on the clerks return.

It was agreed for Cllr McCartney and Cllr Dunlop to explore external storage options and report back to members.

10.5 Cllr Plumb notified members that the 2019/20 accounts have been approved by PKF Littlejohn. The Notice of Conclusion of Audit will be filled out by the Clerk and published on the website by Cllr McCartney.

Cllr Grint Proposed that Lionel Robbins be appointed as the Councils internal auditor for 2020/21 Seconded Cllr Plumb.

11. CHAIRMAN'S REPORT

Cllr Grint expressed gratitude and wants to thank all those involved in the preparation and distribution of the newsletter.

12. CLERK REPORTS

Nothing further to report.

13. PLANNING

13.1 Planning Applications

a. 21/01095/FUL Perran, Charles Road, Badgers Mount, TN14 7BB

Cllr Grint acted as Planning Chairman for this agenda item.

NO OBJECTION LODGED.

13.2 Planning appeals and correspondence

a. Works at Wheatsheaf Hill

Photographs of the site were passed round to members showing the vegetation on site has now all been removed.

It was reported that Bromley Enforcement are due to meet on site imminently with the Police and the Environmental Agency in attendance.

b. Land Next to Sydmonton, Highland Road

It was reported that emails have been received from a concerned resident suggesting that the site has been sold and they have concerns regarding the use of the land as this is within the Greenbelt. It was agreed to keep an eye on the site and report any illegal activities should they occur.

c. Broke Hill appeal

It was noted that an appeal form and statement of case is now available to view on SDC website and we are now awaiting the official notification of appeal.

Badgers Mount PC oppose development a Broke Hill and propose to support Halstead PC if they follow the same views. We are happy to help fund any legal fees if necessary of up to £500 toward their costs.

14. AMENITIES/PROJECTS

The Monitoring list was reviewed and updated accordingly. Items to go on the next meeting agenda are:

Remembrance Poppies for lampposts.

Improvement of corner between Badgers Mount House and Broom Cottage.

External storage for Parish Council paperwork.

Strimming of unadopted road verges.

15. ANNUAL PARISH MEETING

It was agreed to hold the Annual Parish Meeting on Thursday 20th May Proposed Cllr McCartney. Seconded Cllr Grint.

The meeting will be advertised on the Noticeboards and the Website. Cllr Chard and the PSCO will be invited to provide a report to be read out at the meeting. Cllr Dunlop will report on the Neighbourhood Plan Steering Group.

Dates of next meetings

Planning meeting and Annual Parish Meeting: Thursday 20th May 2021

Council meeting: Thursday 3rd June 2021

Meeting ended: 21:58

Accounts for payment – May 7th 2021 – Badgers Mount Parish Council

Main Parish Account

Receipts – £13,710.00 – precept from SDC

Cheque Number or EP	Amount (£) Gross inc VAT	Payee	Description
EP	180.00	Satswanwa	Renewal of DPO service due 1 May 2021
EP	100.00	Spectulise	Website hosting
EP	62.58	Cllr G Plumb	Newsletter printing
EP	528.00	PKF Littlejohn	Audit fee
DD (to be set up)	36.00	CPRE	CPRE membership
Transfer	180.00	NP account	Removal of graffiti from bus shelter
Transfer	230.60	NP account	Temp clerk pay
Transfer	13,710.00	NP account	NP expenses

Neighbourhood Plan Account

Receipts - None

Cheque Number or EP	Amount (£) Gross inc VAT	Payee	Description
Cheque 11	180.00	GML Stone and Brick Cleaning	Removal of graffiti from bus shelter
Cheque 12	230.60	Zoe Brookman	Temp clerk April pay