

**BADGERS MOUNT  
PARISH  
COUNCIL**

Clerk  
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**DRAFT MINUTES of a MEETING of BADGERS MOUNT PARISH COUNCIL**

at Badgers Mount Memorial Hall on 6<sup>th</sup> September 2018 from 7.30 pm

Present Cllr J Grint (JG)  
Cllr G Plumb (GP)  
Cllr T McCartney (TMC)

Others present:

No members of the public present.

Clerk Geoff Dessent (in attendance)

**1. Apologies for absence**

Cllr Alistair Dunlop (AD)

**2. Minutes**

The minutes of the Council meeting held on 7 July will be agreed and signed at the October meeting and then placed on the website.

**3. Declarations of Interests**

There were no interests declared by Councillors.

**4. Public Session**

No issues raised as no members of the public present.

**5. District and County Councillor Reports**

JG made the following points from his District Councillor perspective:

- SDC are not pressing for any action on Jenkins Neck Woods
- There were concerns about travellers gaining access to a parish field as a padlock to the field had been removed. The owner Mr Butler was to be informed.

- The Watercroft site was unlikely to be approved by SDC as this involved new crematorium services not previously approved anywhere in the UK.

## **Finance**

All the accounts for payment submitted were approved. These have now all been paid. And are listed in Annex 1. Final Audit notice for 2017/18 now published, with no outstanding issues.

### **6. Chairman's report**

JG had nothing further to add to his previous comments from his District Councillor perspective.

### **7. Environment and Amenities (E and A) Committee**

As Councillors had been so focussed on producing a response to the Sevenoaks Local Plan, JG asked that the E and A committee gave a full update at the October Council meeting.

### **8. Parish Councils Response the Sevenoaks Local Plan**

Councillors discussed the latest draft produced by GP. JG thanked GP for all his efforts on this, asked that a revised version be circulated shortly and the Parish Council's responses then submitted to SDC on Monday 10 September – meeting their deadline.

### **9. Parish Councillors/Parish Clerk reports**

A number of reports were made and discussed as follows:

#### **10-1 Planning Applications/Determinations**

There were no new planning applications and GP reported on some recent determinations.

A planning meeting will go ahead on 20th September if required, although the Clerk is unable to attend.

#### **10.2 Confirmation of Clerk as permanent**

Councillors confirmed that the clerk had successfully completed the 3 months probationary period, and that they were content to appoint Geoff Dessent as the permanent Clerk of Badgers Mount Parish Council.

#### **10.3 Bus Shelters**

A quote for £550 had been received and circulated to Councillors from Paul Collier to repair the two Bus Shelters own by the Parish Council. Councillors agreed this and asked the Clerk to engage Paul Collier, with the aim of getting the work done before the Autumn/Winter weather set in. Councillors were content that this quote demonstrates good value for money.

#### **10.4 Draft Financial and Governance Risks assessments**

JG will offer comments on this and a revised version is to go to the October Council meeting.

## **10.5 Neighbourhood Plan**

It was agreed that it was important to publicise the open meeting about the proposed Badgers Mount Neighbourhood Plan on 28 September TMC agreed to produce a flyer with the aim of distributing this to all households by 14<sup>th</sup> September. The Clerk suggested this be presented on bright yellow paper for maximum impact.

JG felt that the session should be fairly short and aim to explain to residents who attend, the aim of the proposed Neighbourhood plan and the implications for the precept which will be doubled for the period of developing the plan, which was likely to take around 3 years.

JG also wanted to be clear that professional input to the plan was needed and the appointment of a paid NP coordinator, which the Clerk had been asked to take on, given he had fulfilled that role in Limpsfield on a plan now at submission stage.

The Clerk explained that the Plan would need to be supported by a number of resident volunteers to form a topic groups and a Steering group on which some of those from the topic groups might sit as well as Councillors to ensure good community engagement throughout the process.

## **11 Items for Future Council meetings**

- Proposed Neighbourhood Plan
- Precept for 2019/20

## **12. The meeting closed at 10.15pm**

Next meetings:

- Planning meeting on 20<sup>th</sup> September , if required, at 7.30pm
- Neighbourhood Plan public meeting 28<sup>th</sup> September at 8pm
- Parish Council meeting at 7.30pm on October 4th

All meetings to be held at Badgers Mount Memorial Hall.

Geoff Dessent  
Clerk of Badgers Mount Parish Council

10<sup>th</sup> September 2018

## **Annex 1 - ACCOUNTS FOR PAYMENT AND RECEIPTS September 6th 2018**

**Receipts - £202.14 (VAT recovery 1 April 2015 – 31 March 2016)**

<b>Cheque Number if appropriate</b>	<b>Amount (£)</b>	<b>Payee</b>	<b>Description</b>	<b>VAT</b>
000136	390.00	Mr G H Dessent	Clerk's August pay	N/A
000137	97.50	HMRC	Tax due in August	N/A
Online payment	240.00	PKF Littlejohn	External Audit Costs	40.00

**Note:** The Clerk have not yet submitted any costs for paper or ink. These have been small to date and absorbed in the Limpsfield Clerk's expenses costs, given Badgers Mount Parish Council's contribution to Limpsfield PC to the Clerk's annual home office expenses and SLCC membership.