

**BADGERS MOUNT
PARISH
COUNCIL**

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MINUTES of a MEETING of BADGERS MOUNT PARISH COUNCIL

at Badgers Mount Memorial Hall on 6th June 2019 from 7.30 pm

Present Cllr J Grint (JG) Chair
Cllr G Plumb (GP)
Cllr T McCartney (TMC)
Cllr A Dunlop (AD)

Note: Cllr Grint was delayed in arriving due to a District Council meeting, but arrived towards the end of the meeting. Cllr Plumb as Vice-chair therefore chaired the meeting.

Others present: Roger King (BMRA), Karen Lagarde

Clerk Geoff Dessent (in attendance)

Apologies for absence – Cllr Simon Lake was unable to attend.

1. Minutes

The minutes of the Council meeting held on 16 May and Neighbourhood Plan meeting held on same evening were agreed and signed and have been placed on the website.

2. Declarations of Interests

There were no interests declared by Councillors.

3. Public Session

Roger King raised a number of issues:

- Felt that a number of signs should be ~~out~~ put up to make it clear where the defibrillator was so that if such an emergency arose, it would ensure this was on hand. Currently even residents may be unaware of its location. **Action** – Clerk to explore option for appropriate signage.
- Keen for an update about Jenkins Neck Wood (which he hoped Cllr Grint could provide)
- Keen to learn the cost of the replacement village gate in terms of Parish Council expenditure (The Clerk agreed to forward this and has since done so). All were clear that KCC paid for 50% and the PC 50%.
- Keen to see all comments about the Neighbourhood Plan published both from the recent annual Parish meeting and the meeting in the Autumn last year. **Action** – this will be added to the PC website

- Felt it would be valuable to have a joint meeting between the PC and BMRA to join forces and help better mobilise the parish and reduce duplication of effort – Cllrs agreed

4. District and County Councillor Reports

No County Councillor present.

JG agreed to write to Roger King about definitions of Parish boundaries.

No other formal DC report.

5. Finance

5.1 Approval of accounts for payment

These were agreed and the payments were made by the clerk on 7th June (see annex 1).

5.2 Approval of Bank Reconciliation for the end of May

This was approved and signed by the Vice Chairman, in the Chair absence

5.3 Feedback from Internal Auditor

The Internal Auditor was content but asked that:

- whilst he commended the Council for doing monthly bank reconciliations, over and above the quarterly requirement, he was keen that they must all be signed off by the chair. **Action** this will now be a standing item at future Council meetings.
- He commended the monthly back-ups being done but asked that the copy be held at a remote address from the clerk. Cllr Plumb agreed to hold this back-up.

6. Chairman's report

JG explained he had nothing further to add beyond what would be covered in other items on the agenda.

7. Environment and Amenities (E and A) Committee

Nothing further to report this month.

8 Parish Councillors/Parish Clerk reports

A number of reports were made and discussed as follows:

8-1 Planning Applications/Determinations

Planning Application 19/01151/House – Tudor Lodge Orpington By-Pass – The Council agreed **No Objection**

Recent decisions by SDC

18/03102/FUL – New vehicular access, Mildmay Depot, Shacklands Road – Withdrawn

19/01097/HOUSE – Rear extension, Kyri, Orpington Bypass – Granted

19/01314/NMA – Revisions to previous approval, Starview, Polhill Garden Centre – Revision is not minor so a new full application must be made.

8.2 Jenkins Neck Woods

No further formal update at the present time.

8.3 Next Newsletter

It was felt that two types of newsletter should be developed going forward, with the immediate aims being:

- July/August Newsletter for the Neighbourhood Plan – upgrade/latest news
- A joint more general newsletter – first edition in September which would combine the PC, BMRA, WI and other local groups – Cllr McCartney agreed to edit the first edition in September 2019 – which Roger King though should be A3 size folded, and delivered to all Parish residents – Roger felt that connecting with all residents was a key aim going forward.

8.4 Feedback from Annual Parish meeting

Generally positive – but disappointed with the low turnout – it was agreed that all feedback collected at this meeting and previous meetings about the Neighbourhood Plan would be published on the website.

Action Clerk to take this forward (see item 3 above).

8.5 Broken Village Gateway Sign

There were concerns about the larger size of the new sign – not matching the other sign on the opposite side of the road. And the fact that the metal signs had not been attached. It was agreed to take a view once the metal signs had been attached.

8.6 Engaging Local Businesses

No report as Cllr Lake not present However, engagement is ongoing.

8.7 Request for funding from Citizens Advice North West Kent

Cllrs agreed to offer a grant of £100.

8.8 Neighbourhood Plan update

The Clerk explained that:

- Area designation was expected for the Parish in late June
- He was keen to have comments from NPSG members of the draft specification for the consultants, which Cllr Dunlop agreed to provide – the aim being to agree the specification on 20th June and seek bids shortly after, with a view to appointing consultants in July (July NPSG meeting)
The separate bank account with £10,000 in it had now been set up.

9. Items for Future Council meetings

- Better community engagement

The meeting closed at 9.05pm

10. Next meetings:

- Fourth Neighbourhood Plan Steering Group 20th June (7.30pm - 7.45pm) /following any planning issues.
- Council meeting 4th July

All meetings to be held at Badgers Mount Memorial Hall.

Geoff Dessent

Clerk of Badgers Mount Parish Council 11th June 2019

Annex 1 - ACCOUNTS FOR PAYMENT AND RECEIPT 6th June 2019

Receipts - None this month.

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Cheque Number appropriate	if Amount (£)	Payee	Description	VAT
000159	793.91	Mr G H Dessent	Clerk's May pay + NP Coordinators pay for May	N/A
000160	290.76	HMRC	NI and Tax due in May	N/A
EP	400	Badgers Mount Road Maintenance Fund	1/3 contribution to road safety improvements at junction of Badgers Road and the A224.	N/A
EP	210.60	P J Consultants	Internal Audit 2018-19	N/A
EP	60.93	Cllr Plumb	APM drinks and APM Flyer	N/A

Note: Item 8.7 Cllrs agreed to offer a grant for £100 to Citizens Advice North West Kent. This will be actioned in due course.