

**BADGERS MOUNT
PARISH
COUNCIL**

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DRAFT MINUTES of a MEETING of BADGERS MOUNT PARISH COUNCIL

at Badgers Mount Memorial Hall on 5th March 2020 from 7.30 pm

Present Cllr John Grint (JG) Chair
Cllr G Plumb (GP)
Cllr T McCartney (TMC)

Others present: 4 members of the public, Gill and Martin, Johnston, Libby Easton, James Davey.

Clerk Geoff Dessent (GD) - in attendance.

Apologies for absence - Cllr S Lake (SL), Cllr A Dunlop (AD)

1. Minutes

The minutes of the Council meeting held on 6th February, the Neighbourhood Plan Steering Group and Planning Committee meeting held on 20^h February were agreed and signed and have been placed on the website.

2. Declarations of Interests

Cllr Plumb felt it was important he did not authorise the payments for the Hall Hire invoices, as he is secretary for the Hall hire.

3. Public Session

Concerns were raised by Mr and Mrs Johnston about the Clerks lack of response to their emails about the problem of skips and lorries near Knockholt station. The chair thanked Mr and Mrs Johnson for raising this concern and also the tardy response from the Council where he felt improvements were needed.

It was agreed that:

- A new communications protocol for the Council would be drawn up by the Clerk
- The council would raise the concerns about the skips and Lorries causing road safety hazards near Knockholt Station with the London Borough of Bromley in whose area these lie.

Libby Easton and James Davey who were considering moving to the Parish to 2 Shacklands Cottages were concerned about the ownership and management of the adjoining woodland.

The chair explained that the Parish Council was seeking to agree a woodland policy for the Parish to be published in the developing Neighbourhood Plan. This was an issue which was for discussion later in the

agenda, with the broad objectives of managing the woodland better as regards its ecology, good access for local residents and protection against any unwelcome development.

4. District and County Councillor Reports

No County Councillor present.

Cllr Grint reported that there had been little progress in moving the Local Plan forward in the light of the Inspectors suspension of the Plan.

The Clerk advised that it is possible to publish a Neighbourhood Plan ahead of a Local Plan, the criteria being that it should align to the latest draft of the Local Plan and take on board any relevant comments from the Planning Inspector. (Indeed the Limpsfield Neighbourhood Plan now published, which the clerk was heavily involved with, was published before the Tandridge Local Plan, which is still not published.)

5. Finance

5.1 Approval of accounts for payment

These were agreed and the payments were made by the Clerk on 6th March (see annex 1).

5.2 Approval of Bank Reconciliation for Main Parish and NP Bank Accounts the end of February

These were approved and signed by the Chair and the Clerk/RFO at the meeting.

5.3 Approval of the arrangements of the Clerks Annual Appraisal

It was agreed that the Chair of the Council should undertake this, inviting comments from all Councillors to feed into this process.

Action: Clerk to agree a date for the appraisal session with the chair.(having previously circulated the latest employment contract to Councillors for information.)

6. Chairman's report

Nothing to report.

7. Parish Councillors/Parish Clerk reports

A number of reports were made and discussed as follows:

7.1 Planning Applications/Determinations – Planning Committee (Cllr Plumb)

Whilst there were no new planning applications Cllr Plumb flagged that a so-called minor change to a telecoms mast would be discussed at the planning meeting scheduled for the 19th March. The outline proposal showed a mast which would be 10 metres taller.

7.2 Next Combined Badgers Mount Newsletter

This had been once again masterminded by Cllr McCartney, and successfully produced, with the aim for the next newsletter being planned for May.

7.3 Woodland in the Parish

The clerk had circulated a policy paper on woodland in the parish. All agreed that the most favoured option would be to establish some form of managing committee arrangement to include all the players in the Parish woodland, which should include all the woodland owners (as SDC does not own all the Parish Woodland), the Kent Wildlife Trust and the Kent North Downs (AONB).

Action: Clerk to liaise with all the relevant organisations to establish the proposed forum.

7.4 Flower beds for village signs

The Clerk had emailed the contractor but had no response on progress. Cllr McCartney agreed to chase this up.

7.5 Salt Bins

It was agreed that updated arrangements would be put in place for the Autumn of 2020.

7.6 Neighbourhood Plan update

The Clerk updated the meeting on the latest position

- The consultants Oneill-Homer are turning the output from the 30th January open meeting with residents which Cllr Dunlop carefully recorded in a grid into a set of initial draft policies for discussion at the next Neighbourhood Plan Steering Group on 19th March
- A request will shortly be put in to find out who owns the piece of land between the roundabout and Polhill, which has been proposed as a possible village community space. The Land Registry search will cost £4.
- The Clerk has made the final return to Locality to demonstrate that the £9k grant had been spent within the terms of the agreement.

7.7 Date and Arrangements for the Annual Parish meeting

It was agreed that

- The Annual Parish meeting would be held on 21st May
- The annual meeting of the Parish Council to elect officers for 2020-21 would take place on April 30th

Action: Clerk to add these to the Parish Council website Calendar.

7.8 Arrangements for April 2nd Council meeting

The clerk explained that he would be away for this date Cllr McCartney agreed to take the minutes in the Clerk's absence on leave.

7.9 Village Clean-up day

This was scheduled for 6th June.

Action: Clerk to add to the Parish Calendar on the Parish Council Website and alert SDC for the loan of equipment.

8. Items for Future Council meetings

None suggested.

9. Next meetings:

- 13th Neighbourhood Plan Steering Group 19th March 2020 (7.30pm) /following a planning meeting.
- Full Council meeting on 2nd April 2020 at 7.30pm

The meeting closed at 9.35pm

All meetings to be held at Badgers Mount Memorial Hall.

A handwritten signature in black ink, appearing to read 'Geoff Dessent', with a horizontal line underneath it.

Geoff Dessent

Clerk of Badgers Mount Parish Council 16th March 2020

Annex 1 - ACCOUNTS FOR PAYMENT AND RECEIPTS 5^h March 2020

Receipts – None

Main Parish Account

| Cheque Number or EP | Amount (£) Gross Inc VAT | Payee | Description | VAT |
|--------------------------------|-------------------------------------|---|---|------------|
| 000178 | 807.95 | Mr G H Dessent | Clerk's February pay, which includes NP Coords pay. | N/A |
| 000179 | 300.56 | HMRC | Tax/NI for February | N/A |
| EP | 175.50 | St Margaret's Church Badgers Mount Memorial Hall | Hire of Memorial Hall - Parish Council meetings. | N/A |
| EP | 113.95 | Reimburse Cllr Plumb for printing of Feb Newsletter | Printing of Feb Newsletter | N/A |

NP Account

| Cheque Number or EP | Amount (£) Gross Inc VAT | Payee | Description | VAT |
|--------------------------------|-------------------------------------|---|---|------------|
| EP | 144.62 | St Margaret's Church Badgers Mount Memorial Hall | Hire of Memorial Hall for Neighbourhood Plan Meetings | N/A |